

## **SLP/ELP Reassignment/Renewal Fee Adjustments**

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**Effective: Immediately**

### **New Information**

The Department of Motor Vehicles (DMV) is no longer prorating the reassignment and/or renewal fees for Special License Plate (SLP) and Environmental License Plate (ELP) reassignment transactions. All reassignment and renewal fees are charged the full amounts as shown in the *Vehicle Industry Registration Procedures Manual* and *Special License Plate Fees* (FFVR 11) *Fast Facts* brochure.

### **Procedures**

Programming is in place to eliminate the proration on plate with owner (PWO) reassignment transactions. However, the DMV database is incorrectly generating or omitting required fees on certain transactions. Until programming is corrected, temporary procedures were developed.

- When a business partner program participant receives an application where an SLP will be reassigned to a different vehicle, key the transaction and generate a report of deposit of fees (RDF) indicating “SLP reassignment.”
- Bundle the RDF SLP reassignment transactions for submission to your local Industry Business Center (IBC) for completion.

**NOTE:** When the programming correction is made, the Business Partner Automation Unit will notify the program participants accordingly.

### **Background**

Previously, the DMV system prorated SLP and ELP renewal fees when an SLP/ELP was reassigned. The proration was calculated based on the difference in the expiration dates between the vehicles or PWO record and adjusted the fees.

### **References**

*California Vehicle Code* §§5060, 5064, 5075, 5106, 5108, 5109, 5156, 5157, and 5158  
*Vehicle Industry Registration Procedures Manual*, Chapter 21

### **Distribution**

Notification that this memo is available online at [www.dmv.ca.gov](http://www.dmv.ca.gov) under Publications was made via California DMV’s Automated Email Alert System in September 2017.

### **Contact**

Call the DMV Customer Communications Section at (916) 657-6560 for further clarification of this memo.