



# RENEWAL APPLICATION

DMV USE ONLY									
OCCUPATIONAL LICENSING NUMBER									

**IMPORTANT:** Read instructions and additional renewal requirements on reverse before completing. Report any changes in ownership, corporate status, officers, directors, managing members, locations, or business name to Occupational Licensing immediately. Renewal licenses or supplies will not be released until the department receives the proper documents to record these changes. Submit renewal immediately.

## RENEWAL INSTRUCTIONS

**DATE CURRENT LICENSE EXPIRES:** \_\_\_\_\_

1. Print clearly in black ink or type. This renewal form must be completed in its entirety or it will be returned to you.
2. To avoid automatic cancellation of your license or penalty fees, submit your renewal on or before the license expiration date.
3. Mail completed and signed form (and additional renewal requirements listed below, if applicable) with your renewal fees to: Department of Motor Vehicles Occupational Licensing Section P.O. Box 932342 MS L224, Sacramento, CA 94232-3420.

## SECTION 1 — TYPE OF LICENSE

**Check one box only.**

- |  |                                      |  |   |                                      |
|--|--------------------------------------|--|---|--------------------------------------|
| <input type="checkbox"/> Dealer            | <input type="checkbox"/> Dismantler  | <input type="checkbox"/> Lessor-Retailer | <input type="checkbox"/> Registration Service | <input type="checkbox"/> Transporter |
| <input type="checkbox"/> Dealer Autobroker | <input type="checkbox"/> Distributor | <input type="checkbox"/> Manufacturer    | <input type="checkbox"/> Remanufacturer       |                                      |

## ADDITIONAL RENEWAL REQUIREMENTS

### Dealer

- Proof of Continuing Education (*required every two years*)
- OL 56 \$50,000 Bond Exemption Application (*Wholesale-Only Dealers, if applicable*)
- OL 247 Statement of Lost, Stolen, or Surrendered Special Plates (*required if not renewing all plates*)
- OL 257 Continuing Education Exemption Application (*Wholesale-Only Dealers, if applicable*)

### Dismantler

- OL 21 D Renewal Addendum Application for Occupational License
- OL 247 Statement of Lost, Stolen, or Surrendered Special Plates (*required if not renewing all plates*)

### Distributor, Transporter, Manufacturer, Remanufacturer

- OL 247 Statement of Lost, Stolen, or Surrendered Special Plates (*required if not renewing all plates*)

## SECTION 2 — BUSINESS INFORMATION

FIRM NAME		FIRM NUMBER	
ADDRESS	CITY	STATE	ZIP CODE

## SECTION 3 — RENEWAL FEES

**For renewal assistance, contact Occupational Licensing at (916) 229-3126.**

**See renewal fees and special plates below.**

License Renewal Fee .....	\$	_____
Branch Fee .....		_____
Autobroker Endorsement Fee .....		_____
Special Plate Fee (Number of Plates _____) .....		_____
List Plate Numbers and Letters _____		
New Motor Vehicle Board Renewal Fees .....		_____
Penalty Fees.....		_____
Surcharge to enable collection of delinquent child support .....		1.00
	<b>TOTAL \$</b>	_____

### RENEWAL FEES (For a two-year renewal, double the following fees.)

#### Dealer, Lessor-Retailer

- \$ 125.00 Renewal Application
- \$ 125.00 Fee Renewal of Branch Location (*each location*)
- \$ 75.00 Autobroker Endorsement Fee
- \$ 300.00 New Motor Vehicle Board Fee (*each location – Dealer only*)

#### Dismantler, Distributor, Transporter, Manufacturer, Remanufacturer

- \$ 85.00 Renewal Application
- \$ 85.00 Renewal of Branch Location (*each location*)
- Registration Service**
- \$ 15.00 Renewal Application
- \$ 15.00 Renewal of Branch Location (*each location*)



**SECTION 3 — RENEWAL FEES (continued)**

**SPECIAL PLATES**

List each plate renewed, i.e., 1A, 2A, 3A, etc. You must renew the exact number of plates that appear on record. Call (916) 229-3126, if you do not know the plate numbers on record.

Refer to form OL 247 to report a plate lost or stolen; to replace a lost or stolen plate at the time of renewal, or to surrender plate(s) no longer needed.

\$ 104.00 Auto, plus County Fees (*per plate*) See Page 3 for list of County Fees.

\$ 106.00 Motorcycle, plus County Fees (*per plate*) See Page 3 for list of County Fees.

**PENALTY FEES (Penalty fees are in addition to renewal application fees.)**

**Dealer, Lessor-Retailer**

\$ 175.00 Penalty Fee

**Dismantler, Distributor, Transporter, Manufacturer, Remanufacturer**

\$ 100.00 Penalty Fee

**Registration Service**

\$ 150.00 Penalty Fee

**Special Plates**

\$ 10.00 Per plate if received 1 to 10 days after expiration

\$ 15.00 Per plate if received 11 to 30 days after expiration

**SECTION 4 — TYPE OF OWNERSHIP**

**Check one box only.**

Sole Owner

Partnership

Association

Corporation

Limited Liability Company

CORPORATION NUMBER

LIMITED LIABILITY COMPANY NUMBER

**OWNER NAME** (*use reverse if more than three*)

**SOCIAL SECURITY NUMBER**

*Collection of your Social Security Number is mandatory. Failure to furnish all requested information will result in denial of an application for issuance or renewal of an Occupational License or permit.*

**SECTION 5 — BOARD OF EQUALIZATION INFORMATION (Dealer/Lessor-Retailer Only)**

BOE SELLER PERMIT NUMBER

**SECTION 6 — APPLICANT CERTIFICATION**

Must be signed by a sole owner, partner, corporate officer, or managing member of record.

***I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.***

TITLE	TELEPHONE NUMBER (    )
SIGNATURE <b>X</b>	DATE SIGNED

Forms are available by calling Occupational Licensing at (916) 229-3126 or <https://www.dmv.ca.gov/portal/forms/>

## OCCUPATIONAL LICENSE COUNTY FEE PLATE TABLE

Each Auto/Trailer Plate fee is **\$104.00** plus the following County Fees  
 Each Motorcycle/Snowmobile Plate fee is **\$106.00** plus the following County Fees

County Code	County	Add this amount to plate fee.	County Code	County	Add this amount to plate fee.
1	Alameda	\$20.00	30	Orange	\$11.00
2	Alpine	\$1.00	31	Placer	\$8.00
3	Amador	\$5.00	32	Plumas	\$7.00
4	Butte	\$6.00	33	Riverside	\$11.00
5	Calaveras	\$1.00	34	Sacramento	\$11.00
6	Colusa	\$8.00	35	San Benito	\$9.00
7	Contra Costa	\$11.00	36	San Bernardino	\$12.00
8	Del Norte	\$10.00	37	San Diego	\$7.00
9	El Dorado	\$9.00	38	San Francisco	\$20.00
10	Fresno	\$21.00	39	San Joaquin	\$23.00
11	Glenn	\$6.00	40	San Luis Obispo	\$9.00
12	Humboldt	\$10.00	41	San Mateo	\$20.00
13	Imperial	\$9.00	42	Santa Barbara	\$9.00
14	Inyo	\$1.00	43	Santa Clara	\$21.00
15	Kern	\$23.00	44	Santa Cruz	\$11.00
16	Kings	\$23.00	45	Shasta	\$4.00
17	Lake	\$3.00	46	Sierra	\$2.00
18	Lassen	\$5.00	47	Siskiyou	\$2.00
19	Los Angeles	\$11.00	48	Solano	\$10.00
20	Madera	\$22.00	49	Sonoma	\$11.00
21	Marin	\$21.00	50	Stanislaus	\$22.00
22	Mariposa	\$0.00	51	Sutter	\$7.00
23	Mendocino	\$10.00	52	Tehama	\$6.00
24	Merced	\$24.00	53	Trinity	\$9.00
25	Modoc	\$0.00	54	Tulare	\$22.00
26	Mono	\$2.00	55	Tuolumne	\$7.00
27	Monterey	\$10.00	56	Ventura	\$9.00
28	Napa	\$10.00	57	Yolo	\$9.00
29	Nevada	\$5.00	58	Yuba	\$9.00

CC 34 - CVC §9250.2, CC 38 - CVC §9250.12, All Others CVC §9250.17

Base fee: Auto/Comm \$71.00 - CVC §§9250, 9250.1, and 9262, \$32.00 for CHP CVC §§1678, 9250.8 and 9250.13, and \$1.00 Reflectorized Fee CVC §4850(c).

Base fee: Motorcycle - same as above and add \$2.00 for CVC §2935 M/C Safety Fund.

Base fee for renewals will be \$1.00 less; Reflectorized Fee is a one-time fee.