



# Occupational Licensing Industry News

## OLIN 2019-07

# Certificate of Driving Skill Submission

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**Effective: June 15, 2019**

### New Information

The Department of Motor Vehicles (DMV) will **not** accept a Certificate of Driving Skill (DL 170 ETP) dated after June 14, 2019, from any Employer Testing Program (ETP) participant who has not transitioned to the Commercial Skills Testing Information Management System (CSTIMS).

The DL 170 ETP will **only** be accepted and updated at DMV commercial driver license (CDL) driving test offices or commercial drive test centers (CDTCs).

### Procedures

Upon completion of the commercial skills test, the ETP employer **must** update all commercial skills test results in CSTIMS per the OLIN 2019-05 New ETP CSTIMS Requirement memo dated March 14, 2019.

After the skills test results are updated in CSTIMS, the applicant **must** take the completed DL 170 ETP form to any DMV CDL office (see below) for updates. The CDL office staff will verify skills test results in CSTIMS.

**IMPORTANT:** A DL 170 ETP without a matching driver test results will be refused and returned to the applicant.

<i>CDL Office</i>	<i>Address</i>	<i>CDL Office</i>	<i>Address</i>
Arleta	14400 Van Nuys Blvd.	Rancho San Diego	1901 Jamacha Rd. El Cajon
Bakersfield	3120 F St.	Redding	2135 Civic Center Dr.
Bishop	1115 West Line St.	Salinas	260 E. Laurel Dr.
El Centro	233 N. Imperial Ave.	San Luis Obispo	3190 S. Higuera St.
Eureka	322 W. 15th St.	Santa Rosa	2570 Corby Ave.
Fontana CDTC	10207 Poplar Ave.	Santa Teresa	180 Martinvale Ln. San Jose
Fremont	4287 Central Ave.	Stockton	55 South Lincoln St.
Fresno CDTC	735 E. North Ave.	Ukiah	542 S. Orchard Ave.
Gardena CDTC	14825 S. Avalon Blvd.	Ventura	4260 Market St.

*Procedures, continued*

<i>CDL Office</i>	<i>Address</i>	<i>CDL Office</i>	<i>Address</i>
Lancaster	721 W. Ave. L6	West Sacramento CDTC	2528 Evergreen Ave.
Modesto	124 Burney St.	Yuba City	1570 Poole Blvd.
Mountain View	595 Showers Dr.		

**Background**

*Code of Federal Regulations*, Title 49 §383.75(b) specifies that a third-party tester must notify the state driver licensing agency through secure electronic means when an applicant passes the skills tests administered by a third-party tester. *California Code of Regulations*, Title 13 §25.20 requires an ETP employer to utilize CSTIMS for retention and transmission of skills test results.

**References**

*Code of Federal Regulations*, Title 49 §383.75(b)  
*California Code of Regulations*, Title 13 §25.20  
OLIN 2019-05 New ETP CSTIMS Requirement

**Distribution**

Notification that this memo is available at **dmv.ca.gov** was made via California DMV's Automated Email Alert System in June 2019 to the following:

- Employer Testing Program

**Contact**

Refer questions or concerns to the Occupational Licensing ETP Unit at (916) 229-3154.