

Vehicle Industry News VIN 2024-07

Revised Verification of Vehicle (REG 31) Form

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Issue Date: February 28, 2024

New Information

The Verification of Vehicle (REG 31) form (see attachment) has been revised. Changes to the REG 31 are:

- VERIFYING AGENCY Section Verification check boxes were rearranged. For-Out
 of Country Vehicle, the CHP checkbox was added, since an out-of-country vehicle
 must be verified by a DMV or CHP verifier only.
- STATEMENT OF FACTS Section "X" on the signature line was removed. Customers were signing the Statement of Fact section in lieu of the Perjury Statement.
- Perjury statement was moved to the last section of the form.

Procedures

Continue to use the REG 31 (REV 10/2018) revision until supplies have been depleted.

Background

The Technical Compliance Section identified common errors in completing the form, which delay processing of transactions with the REG 31. This revision addresses those errors and improves customer service and processing of the form.

References

Vehicle Code §§5505 and 11519

Vehicle Industry Registration Procedures Manual, §12.025

VIN 2018-11 Revised Verification of Vehicle (REG 31) Form

VIN 2017–29 Revised Verification of Vehicle (REG 31) Form

VIN 2016–18 Revised Verification of Vehicle (REG 31) Form

VIN 2012–23 Revised/Separated REG 343 and REG 31 Forms

Distribution

Notification that this memo is available at **dmv.ca.gov** under Vehicle Industry Services, was made via the California DMV Automated Email Alert System in February 2024 to the following:

- Dealers
- Registration Services

Attachment



VERIFICATION OF VEHICLE

NOT TO BE COMPLETED BY APPLICANT

To be acceptable by DMV, this form must be legible, hand printed in black or blue ink, and completed IN FULL by an authorized DMV representative, California licensed vehicle verifier, authorized auto club employee, or peace officer who has been properly trained to perform vehicle verifications, while PHYSICALLY inspecting complete and assembled vehicles. See reverse for additional information and verifier restrictions.

Any missing sections, alterations, cross-outs, or erasures (even when initialed) will void this form and a new verification must be completed. Mark all areas/sections which do not apply as non-applicable (N/A); do not leave blank. All numbered sections (1-9) below must have at least one box checked in each section. The vehicle may also be subject to verification by the California Highway Patrol (CHP). ☐ None ☐ Dealer ☐ Temporary Permit Motorcycle (Street)
Off-Highway (OHV) Permanent Trailer ID(
Trailer Coach (CCH) PermanentTrailer(D(PTI) LBS LB8 Length. Width 1) VIN Location: 2) Attached by: 3) Type: ☐ Visible through windshield ☐ Body—Left (driver side) Adhesive ■ Door Frame/Door Post ■ Not visible Metal plate Label ☐ Steering Column ☐ Rosette rivets ■ Not applicable ☐ Stamped on body ■ Body—Right ☐ Firewall ☐ Round rivets Stamped on frame □ Screws ☐ Engine compartment Other: Other: ☐ Other: ☐ Stamped 4) VIN/Engine Number: (IF MOTORCYCLE, MARK BOTH VIN AND ENGINE (ENG) BOXES) 5) Model Year Determined From: VIN ENG VIN ENG VIN ENG □ 10th Digit of VIN (1980 & Newer) □ NATB/NICB Book/Manual: □ □ Illegible/Damaged* □ □ Cannot locate* ☐ Assigned by F/O □ Appears okay ☐ ☐ Altered/Tampered* ☐ ☐ Missing* □ None - Newlybuilt* □ □ See REMARKS ☐ Other—See REMARKS 6) US Federal Certification Label Status: US Federal Certification Label Indicates: (REQUIRED FOR 1970 AND NEWER MODEL YEARS - NOT FOR OHYA) ☐ Agrees with VIN □ Vehicle complies with US Federal Motor Vehicle Safety Standards (US FMVSS) ■ Missing/None ☐ Disagrees with VIN* ☐ Pre-1970 □ Name of vehicle importer (enter name of importer in "REMARKS" below) Illegible/Damaged* ☐ See REMARKS ☐ Vehicle complies with safety requirements of a country other than US ☐ Altered/Tampered* □ Compliance with Low-Speed Vehicle (LSV) requirements 7) ODOMETER MILEAGE READING ☐ miles 5-digit odometer (NOT REQUIRED FOR OHVLSV)
Record mileage exactly as shown on vehicle odome ☐ kilometers □ 6-digit odometer If NONE, check this box . and draw line through boxes ☐ digital display 8) Supporting Ownership Document (IF NONE, CHECK THIS BOX []) VIN on vehicle was physically compared to: Type: ☐ Certificate of Title ☐ MSO/MCO ☐ Salvage Certificate ☐ US Government SF 97-1 ■ Registration Card Condition: Agrees with VIN Disagrees with VIN ☐ See REMARKS 9) Emission Label Indicates: (ALL VEHICLES - 1988 AND NEWER MODEL YEARS, MOTORCYCLES - 1978 AND NEWER MODEL YEARS, HEAVY-DUTY VEHICLES - 1979 NEWER MODEL YEARS, OHVs - 2003 AND NEWER MODEL YEARS □ Vehicle meets US EPA standards only □ Vehicle meets California standards for Off Highway Vehicles (OHV) ☐ Vehicle meets US EPA standards and California standards ☐ Vehicle meets California standards for on-road and OHV (Dual Sport M/C) Engine displacement less than 50 cc (cubic centimeters) ☐ Vehicle meets California standards only □ Vehicle is Exempt (Former Military Vehicle – OHV Use Only)
□ SORE Label (OHV-TCS Referral) □ See REMARKS REMARKS FOR BTM VARIED (VA) DESCRIBE VEHICLE: (e.g., PK over 11,499 GVW ■ DO NOT PROCESS - *REFER TO CHP Door Replaced Air Bag Missing ER NAME (PLEASE PRINT ITLE/ID/BADGE/VV LICENSE NUMBE TELEPHONE NUMBER YSICALLY VERIFIED AT (CHECK BOX) STATE Out of Country Vehicle: DMV CHP VERIFYING AGENCY (CHECK BOX): CA Licensed Vehicle Verifier (W) Auto Club Peace Officer (List Employer) STATEMENT OF FACTS — IDENTIFICATION NUMBER OR ENGINE NUMBER ERROR — I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct. I further certify that I am the owner of the above described vehicle and had no knowledge of the difference in the identification or engine number on the vehicle and titling documents.

I certify that today I physically examined the vehicle described above and I find the description of the vehicle to be as indicated. I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

EXECUTED AT IPLACE SIGNED - CITY STATE

BODY TYPE MODEL (BTM) CODES

Description

Ambulance

Bale Wagor

Box/Cargo Cutaway

3 DR Extended (Ext.)

3 DR Ext. Cab Pickup

4 DR Ext. Cab Pickup

4 DR Wagon/Sport

Camival Equipment

Concrete/Transit Mix

Conventional Cab

Extended Cargo Van

Crane

Dump

Grain

Firetruck Flatbed/Platform

Forklift Truck

Hatchback

Hearse

Hopper

Garbage/Refuse

Hatchback 4 DR

Liftback (Toyota) Liftback 2 DR

Low Speed Vehicle

Neighborhood Electr

Liftback 4 DR

(LSV) Multiple Bodle: +00d

Vehicle (NEV)

Parcel Delivery Pickup

Pickup Club Cab

Refrigerated

Sports Pickup

Station Wagon

Notchback

Panel

Rack

Stake

Step Van

Tandem

Tilt Cab

Tilt Tandem

Tow Truck/Whecker

Tractor Truck (Gas)

Vanette (66 GMC

Handy Van) Well Driller

Wrecker with a

(Must be describe

Varied-All Other Comm

1200

Utility

Limousine

Logge

4 DR Ext. Cab/Chass

Cab and Chassis

Cab and Chassis

Armored (CHP VV Req.)

AUTOMOBILE

Agricultural Wal

Well Boring Rig

Armored (CHP VV Reg.)

Camival Equipment

Ambulance

Amphibian

Convertible

Coupe 3 DR

Coupe 4 DR

Forklift Truck

Hardtop 2 DR

Hardtop 4 DR

Hatchback

Hatchback 2 DR

Hatchback 4 DR

Liftback (Toyota)

Liftback 2 DR

Liftback 4 DR

Low Speed Vehicle

Modular Mobile

Motorized Home

Neighborhood

Electric Vehicle

Pickup w/Camper

Limousine

(LSV)

(NEV)

Notchback

Mounted Privately Owned

(Ford)

Sedan

Utilty

4 DR

Van Camper

School Bus

Sedan 2 DR

Sedan 4 DR

Sedan 5 DR

Sports\/an (Dodge)

Suburban/Carry All

Wagon/Sport Utility

Varied-All Other Autos

(Must be described)

* BTM can also be used for

commercial vehicles

Station Wagon

Runabout 3 DR

Hardtoo (Formal) 2DR

Hardtop (Pillard) 2 DR

Hardtoo (Plland) 4 DR

Firetruck

Golf Carl

Hardtop

Crane (8/F from Verifier Required)

Coune

Bus

BTM

BR

*AM

AP

*AR

+BU

CE

CV

CP

32

C4

*CR

*FT

*F0

GC.

нт

21

25

41

2P

*HB

*2H

•4Н

LB

+21

*4L

*I M

4 2

ΜМ

•NE

*NB

PM

88

RD

3D

2D

4D

6D

8D

2V

*8W

ш

XT

•UT

VC

4W

•VA

BTM

*AR

RΛ

CY

*BU

CB

38

3C

4B

4C

*4W

CE

CM

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*HR

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LB

+40 *LM

LG

41.2

MU

*NE

*NB

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DΑ

RE

8T

SW

2N

TΜ

TΧ ΤВ

π

DS

TR

*UT

VT

WF

*VA

MOTORCYCLE

Description	BTM
Enduro	EN
Mini Road/Trail	MR
Motor Scooter (Not the same as a motorized scooter which cannot be registered)	MS
Road/Street	R8
Road/Trail	RT
All Other Motorcycles	MC

OFF-HIGHWAY VEHICLE

Description	BTM
All Terrain Vehicle	AT
Amphibian	AP
Dirt	T
Dune/Sand Buggy	DB
Enduro	EN
3-Wheel Vehicle	3W
4-Wheel Vehicle	4W
Golf Cart	GC
Minibike	MK
Mini Cycle	MY
Mini Road/Trail	MR
Moto Cross	MX
Motor Scooter (Not	
the same as a	
motorized scooter	MS
which cannot be	
registered)	
Racer	RC
Recreational Off-Road	RO
Road/Street	R8
Road/Trail	RT
Snowmobile	8M
Trail	TR
All Other	MC
Motorcycles	0

INAILER		
Description	BTM	
Amphibian	AMPH	
Camp	CMP	
Carnival Equip.	CARN	
Carrier (No Human Habitation, except Horse)	CARRIER	
Cement Mixer	MIXER	
Coach	CCH	
Coach Boat	CCHBT	
Dolly	DLY	
Dump	DMP	
Fire	FIRE	
Flatbed/ Platform	FB	
Modular Mobile	MMETLR	
Multiple Bodies	MULT	
Park Trailer	CCHPT	
Park Trailer Boat	CCHPTBT	
Park Trailer Boat Refrigerated	REF	
Refrigerated	REF	
Refrigerated Tank	REF TANK	
Refrigerated Tank Transit Mix	REF TANK TRMX	

Description	BTM
Enduro	EN
Mini Road/Trail	MR
Motor Scooter (Not the same as a motorized scooter which cannot be registered)	MS
Road/Street	R8
Road/Trail	RT
All Other Motorcycles	MC

Description	BTM
All Terrain Vehicle	AT
Amphibian	AP
Dirt	T
Dune/Sand Buggy	DB
Enduro	EN
3-Wheel Vehicle	3W
4-Wheel Vehicle	4W
Golf Cart	GC
Minibike	MK
Mini Cycle	MY
Mini Road/Trail	MR
Moto Cross	MX
Motor Scooter (Not	
the same as a	
motorized scooter	MS
which cannot be	
registered)	
Racer	RC
Recreational Off-Road	RO
Road/Street	R8
Road/Trail	RT
Snowmobile	8M
Trail	TR
All Other Motorcycles	MC

TRAILER

IMPORTANT NOTES

Instructions - Refer to Vehicle Veriflers License Handbook (OL 301), available at dmv.ca.gov. Additional verification forms are available at dmv.ca.gov and at all DMV offices. The most current version of this form must be used.

oations for vehicle verifiers: (1) Nonresident vehicles, (2) any vehicle or trailer, excluding used motorcycles, with supporting ership documents for which there is no California (CA) record. The fficate of Title, Manufacturer's Certificate or Statement of Origin (MCO/MSO), US Government Standard Form (SF) 97-1, or Registration Card. All other vehicle vertications or vertications with no supporting ownership document must be referred to the DMV or CHP for inspection

Prohibited verifications for vehicle verifiers: (1) Vehicles whose US Federal Certification Label (Safety Label) disagrees with the VIN, or is llegible, damaged, tampered, altered, missing, never issued (e.g., direct import-grey market, etc.), or does not match the documents, (2) revived salvage or revived junk vehicles, (3) specially constructed (SPCNS) vehicles, (4) used motorcycles with an unavailable California record (last registered in CA, but record no longer appears on DMV's database), (5) nicles with documents from a foreign country, (6) motorcycles w engine changes.

VIN/Model Year - Pursuant to federal law, a 17-digit VIN that passes check-digit is required on all 1981 and newer model year motor vehicles, and all 1985 and newer model year trailers. The model year of 1980 and er vehicles is encoded in the 10th digit of VIN

Do NOT use the Federal Certification Label as the primary source for the VIN. All 1981 and newer model year vehicles with less than a 17-digit.
VIN must be referred to CHP for verification. When inspection of a VIN reveals evidence of tampering, alteration or obliteration of the number, immediately notify the nearest DMV, investigations Section

Specially Constructed Vehicles (SPCNS) (CVC §580) - Enter "0000" for the model year, SPCNS vehicles are not manufactured vehicles and do not have a model year. Replica vehicles (such as a Cobra, Mustang, or Corvette) built from a kit and assembled or built for orivate use and not for resale, must be registered as a SPCNS vehicle. If the kit vehicle was built by a licensed manufacturer (CVC §672) or remanufacturer (CVC 6507.8), the kit vehicle must be registered under the name of the manufacturer or remanufacturer, not the make of the vehicle it replicates

Trailers (except Horse) with Human Habitation (i.e., Fifth Wheel, Travel, and Toy Hauler) are Coach (CCH) or Camp (CMP). Fifth Wheel CCHs do not exceed 48' (576") (L) or 8 16' (102") (W). All other CCHs do not exceed 40" (480") (L) or 8 %' (102") (W). CMPs do not exceed 16" (192") (L) or 8' (96") (W). "(overall L)

Motorhomes do not exceed 45' (540") (L) or 8 1/3' (102") (W).

Truck Tractors with living quarters are BTM "D8" or "TR", unless the living quarters permanently prevent the truck tractor from towing or ving other vehicles (CCR §150.08).

Plokups (PKs) - The Gross Vehicle Weight Rating (GVWR) is found on the US Federal Certification Label NOTE: GVAR is Gross Vehicle Aute Rating, not GVAR. PKs under 11,499 GVWR have the following BTMs: 3C, 4C, PK, and SP. PKs over 11,499 GVWR are BTM "VA".

The following multi-designed vehicles are PKs: Cadillac Esca Chevrolet Avalanche, Ford Explorer Sport Trac, Hummer H2 SUT, and Nissan Frontier (CCR § 150.04).

Plokups-Mounted (CVC §§243, 362, 661) - To have BTM "PM", the pickup must have a permanently attached camper shell, canopy, or similar mounted structure, and provide facilities for human habitation or camping purposes.

Advise owner that removal of the structure will require commercial registration and weight fees to be due

Motoroyoles - Only a verification form completed by an authorized DMV employee is acceptable on an application for on-highway (street) motorcycle registration of any motor vehicle currently registered OHV or titled with type license "C2" (title only).

Used motorcycles (including motorcycles manufactured for on-highway use being registered off-highway [OHV]) with unavailable records, or nts from a foreign country must be inspected by CHP

OHVs - A 2003 and newer model year OHV with a "3" or "C" in the eighth position of the VIN are non-complying OHVs (red sticker).

Any motorcycle or vehicle originally manufactured and registered for OHV use cannot be converted for on-highway use, unless it is manufactured

Golf Carts (CVC §345) are motor vehicles designed to carry got equipment, and carry no more than 2 persons, including the driver, and have at least 3 wheels in contact with the ground, and weigh no more than 1,300 lbs. unladen, and not exceed a speed of 15 MPH

automobiles VEHICLE MODEL YEAR (Identified through the 10th digit of the VIN)

* BTM can also be used for

A - 1980, 2010	F - 1985, 2016	L = 1990, 2020	8 - 1996, 2026	Y - 2000, 2030	6 - 2006, 2036
B - 1981, 2011	G - 1886, 2016	M - 1991, 2021	T - 1996, 2026	1 - 2001, 2031	6 - 2006, 2036
C - 1982, 2012	H = 1987, 2017	N - 1992, 2022	V = 1997, 2027	2 - 2002, 2032	7 - 2007, 2037
D - 1983, 2013	J - 1988, 2018	P - 1993, 2023	W - 1998, 2028	3 - 2003, 2033	8 - 2008, 2038
E - 1984, 2014	K = 1989, 2019	R - 1994, 2024	X - 1999, 2029	4 - 2004, 2034	9 - 2009 2039

MOTIVE POWER (FUEL) CODES

B - Butane	G - Gasoline	P - Propane
D - Diesel	M - Methanol	Q - Hybrid
E - Electric	N - Natural Gas	R - Hydrogen
F - Flex Fuel		